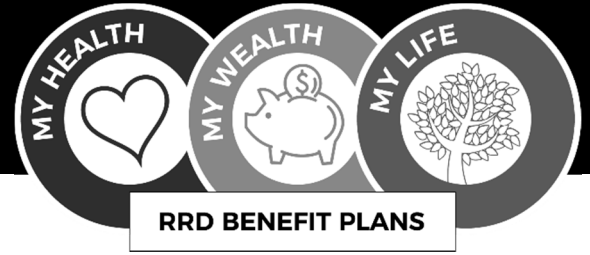


RR Donnelley Savings Plan



Summary of Material Modifications

Effective as of January 1, 2017

Summary of Material Modifications
for the
RR Donnelley Savings Plan

Plan Sponsor Name (and FEIN): R. R. Donnelley & Sons Company (36-1004130)

This Summary of Material Modifications (“SMM”) describes changes to the Summary Plan Description (“SPD”) previously distributed to you for the RR Donnelley Savings Plan (Plan Number 003 of R. R. Donnelley & Sons Company) (the “Plan”), and all other prior communications related to the subject matter of this SMM, to the extent inconsistent with this SMM. If you need another copy of the Summary Plan Description, copies can be reviewed or obtained at the **www.SPExpressRRD.com** website or by calling Empower Retirement at 1-844-243-4773. If you have any questions about the changes described in this summary, please call Empower Retirement. When calling Empower Retirement, you will need your password. This Summary of Material Modifications does not discuss every change to the plan but focuses on certain material modifications that may affect you.

Changes to the Summary Plan Description

(1) In the “LOANS, WITHDRAWALS AND DISTRIBUTIONS” section, the first paragraph is revised to read as follows:

The Plan is designed to help meet your financial needs in retirement through long-term savings. As a result, your ability to withdraw funds from the Plan while you are actively working is limited. You may take loans and in-service withdrawals under certain circumstances, as described below. When taking withdrawals or distributions (not including loans), you may specify the amount that you wish to debit from the combined category of all available Roth account sources and, separately, the combined category of all other available account sources (“Non-Roth” sources), but you may not specify the amount that you wish to debit from any individual available account sources within either combined Roth or Non-Roth category. In the case of in-service withdrawals, debiting will be done on a pro-rata basis from all available Roth sources or Non-Roth account sources, as applicable. However, when taking loans, you may not specify the amount that you wish to debit separately from all available combined Roth account sources vs. all other available Non-Roth account sources, and such loan amounts will be debited from your plan accounts in the following order: After-tax, After-tax Rollover, QNEC, Company Match, Before Tax, Rollover, Roth Rollover, Roth and Dividend. Please contact the recordkeeper for more information regarding loans, withdrawals and distributions.

(2) In the “SITUATIONS AFFECTING YOUR BENEFITS” section, the following new sub-subsection is added:

Excessive Trading Policy and Trading Suspensions

If you have redeemed or exchanged out of the Stable Value Fund, you will be limited from purchasing or exchanging into such fund account for 90 calendar days after such redemption or exchange out of the fund account. This policy does not apply to the following transaction activity:

- Purchases of units with participant payroll or employer contributions or loan repayments;
- Distributions, loans, and in-service withdrawals from a plan;
- Redemptions of units as part of a plan termination or at the direction of the plan;
- Conversions of units from one fee tier to another in the same fund; and
- Rebalancing activity associated with an asset allocation fund.

The Plan document controls the actual payment of benefits and administration of the Plan. This SMM simply highlights the changes and does not replace the Plan document. In case of any discrepancy among the SMM, SPD, or Plan document, the terms of the Plan document will apply. Please keep this SMM with your SPD for your reference.

Keep as a Handy Reference

www.SPDxpressRRD.com

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